



**Stramongate** School

# ADMISSIONS POLICY

## STARTING SCHOOL SEPTEMBER 2025

Approved by	
<b>Name:</b>	Vicky Pimblett
<b>Position:</b>	Chair of the Full Governing Board
<b>Signed:</b>	<i>V. Pimblett</i>
<b>Date:</b>	22 <sup>nd</sup> January 2024
<b>Proposed review date:</b>	January 2025

Stramongate School is a publicly funded Academy. The Academy Trust is the Admissions Authority and acts as part of the coordinated scheme within the Local Authority. Applications for a place at the School should be made on the Local Authority Common Application Form or online (<https://legacy.westmorlandandfurness.gov.uk/childrensservices/schoolsandlearning/lss/schooladmissions.asp>) by the closing date of 15 January 2025.

The School's Pupil Admission Number is 30 (*following full consultation Nov 23-Jan 24*). This is the number of children that will be admitted on entry into the School into the Reception classes in September 2025.

In the event that there are more applicants than places, the Academy Trust will allocate places using the following criteria, which are listed in order of priority:

1. **Children looked after by a local authority and previously looked after children. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements or special guardianship order). This includes those children previously looked after outside of England.**
2. **Children resident within the School catchment area who have a brother or sister already in attendance at Stramongate School at the time of admission.**
3. **Children resident within the School catchment area.**
4. **Children not resident in the catchment area with a brother or sister already in attendance at Stramongate School at the time of admission.** (Brothers and sisters are those living at the same address and includes step and foster children.)
5. **Children on roll at Stramongate Nursery at Stramongate School.**
6. **Children not resident in the School catchment area, not attending Stramongate Nursery and without a brother or sister already in attendance at Stramongate School.**

If applications cannot be separated by applying the above criteria, places will be prioritised by the proximity of the centre of the child's home address to the Main Entrance of the School, measured by a straight line using the Local Authority's measuring system, those nearest being awarded the highest priority.

#### **Notes**

- An exception will be made if a child has an Education, Health & Care Plan which names Stramongate School, as in these circumstances the Academy Trust would have a statutory duty to admit the child concerned.
- Late applications will be dealt with after all timely applicants have been allocated places.
- Attendance at Stramongate Nursery at Stramongate School does not automatically guarantee a place in our Reception class. To be considered for a place, application forms as detailed above must be completed.

- Where the Academy Trust is unable to offer a place because the School is oversubscribed, parents have the right to appeal to an independent admission appeal panel, set up under the School Standards and Framework Act, 1998, as amended by the Education Act, 2002. **Parents should notify the Company Secretary at the School within 20 school days of receiving the letter refusing a place;** and will have the opportunity to submit their case to the panel in writing and also to attend in order to present their case. You will normally receive 10 school days' notice of the place and time of the hearing.
- A waiting list for places will be kept by the School. Should parents wish their child's name to be included they should inform the School of this in writing. Should places become available the admission criteria will be applied to the list in strict order. Length of time on the waiting list will have no influence on the decision.
- Fraudulent applications – If the School discovers that a child has been awarded a place as a result of an intentionally misleading application from a parent, for example, an incorrect address and as a result it effectively denies a place to a child with a stronger claim then the Academy Trust will withdraw the offer of a place. The Academy Trust will reconsider the application and the right of appeal offered if a place is refused.
- Multiple births – The School will ensure as far as possible that twins, triplets or those children born in the same year are not separated. Such children will be given priority in any particular category.
- While no Reception or Infant class is to contain more than 30 pupils there can be very limited exceptional circumstances under which this limit may be exceeded. The admittance of such a child will be known as an "excepted pupil" for the time they are in an infant class or until the numbers fall back to the size limit. An excepted child would be one whose twin or sibling from a multiple birth is admitted otherwise than as an excepted pupil. It might also include children with an Education, Health & Care Plan or are Looked After or are a dependant of a U.K. Serviceman to be admitted outside the normal admission period.
- Applications for the admission of children outside of their normal age group will be considered on a case by case basis. Applications should be made in writing to the Headteacher.

**Chair of Academy Trust:** Vicky Pimblett

**Signed:**

*V. Pimblett*

**Date:** 22/01/2024